



Committee Meeting Minutes

23rd February 2016

ATTENDEES:

Mrs Anne Hines (AH) – Principal

Emma Greczko (EG) – 2CV

Mrs Christine Figuero (CF) – Assistant Principal

Louise Chapman (LC) – 1T

Melissa Worobiej (MW) – KB

Michelle Reynolds (MR)– 2KV

Jessica Aldag (JA) – KB & 6W

Nicole Brock (NB) – 3C

Danielle Garay (DG) – KC

Germane Gill (GG) – 5A

Suzana Matic (SM) – 1N

Yvonne Badr (YB) – KC

Sharon Mingramm (SMI) – 6H

Bernie Kampard (BK) – 6H

Amanda Gorej (AG) – 6W

ITEM	ACTION
CHAIRPERSON No chairperson appointed - If anyone is interested in becoming the committee chairperson advise AH	
SECRETARY Secretary appointed – Danielle Garay –KC	
Letter to go out to each year advising who their committee representative is for 2016	AH to organise
WYD Katrina Vukelic will be attending WYD in Poland this July. Funds raised from the mufti day in 2015 will assist her in attending, and some of these	

funds will also go to the parish to assist in funding 3 youth's who are attending	
SOFT FALL <ul style="list-style-type: none"> • \$28k of repairs were carried out on the soft fall in 2015, however it is still not 100% • Currently obtaining quotes to have the soft fall replaced with majority concrete and some artificial grass • One quote has been returned at approx \$150-\$200k 	
TECHNOLOGY Spent \$30k on new technology, this will soon be available to children in classrooms	
SCHOOL ATTENDANCE <ul style="list-style-type: none"> • Committee members to spread word to other parents regarding importance of school attendance and punctuality; it is proven that the standard set in kindy will remain the same throughout the child's school life • Statistics will be included in school bulletin • Partial absences will now be included in school reports 	<ul style="list-style-type: none"> • CF to carry out assessment of partial absences and provide numbers at next committee meeting • Committee members to remind parents to be punctual and avoid absent days where possible
SANDSHOES Policy has changed regarding sandshoes, they no longer have to be predominantly white, any colour is now permitted	
HATS <ul style="list-style-type: none"> • Parents to encourage children to wear hats to and from school • Cancer council recommends the bucket hat as a preferred hat 	<ul style="list-style-type: none"> • AH to remind teachers to advise students to wear hat home from school at the end of each day
INFORMATION SESSION FOR PARENTS There will be an information session given by a psychologist from the Diocese of Parramatta on 8/3/16 from 9am-10am at the school, regarding building resilience and reliving anxiety in children. This session is open to parents.	<ul style="list-style-type: none"> • Committee members to advise parents this session is available for them to attend if desired
NEW PRIEST AT PARISH	

Fr Jepser will be leaving the parish at the end of February to fulfil a new role, a new priest will be announced in the newsletter	
Fundraising initiatives per grade for 2016 <ul style="list-style-type: none"> • Mothers day stall (TERM 2) – Kindy • Easter egg raffle (TERM 1) – Year 1 • “Writeathon” (TERM?) – Year 2? • Fathers day stall (TERM 3) – Year 3 • Christmas raffle (TERM 4) – Year 4 • Disco / movie night (TERM 3) – Year 5 • \$0.05 “athon” (TERM 3) – Year 6 	
MOTHERS DAY <ul style="list-style-type: none"> • Last day of term 1 will be mufti to raise money for the Mother’s day stall • Mothers day stall to be held 6th May • Presents available for between \$2-\$10 • Need approx 820 presents • Prize to raffle off is a weekend away at a house near Nelsons Bay • Kindergarten committee members responsible for sourcing and wrapping gifts, setting up, serving and counting of money 	Kindy committee members to organise
FATHERS DAY <ul style="list-style-type: none"> • Presents available for between \$2-\$10 • Need approx 820 presents • Year 3 committee members responsible for sourcing and wrapping gifts, setting up, serving and counting of money 	
EASTER EGG RAFFLE <ul style="list-style-type: none"> • 1 x Easter egg to be donated per family for the Easter egg raffle • Year 1 committee members to organise raffle tickets, wrap prizes and count money collected 	Year 1 committee members to organise
“WRITEATHON” <ul style="list-style-type: none"> • Need prizes for “writeathon” raffle i.e books, pencils, sharpeners etc • Year 2 committee members to organise raffle tickets, wrap prizes and count money collected 	Year 2 committee members to organise
CHRISTMAS RAFFLE	

<ul style="list-style-type: none"> Year 4 committee members to get in touch with Lisa in office regarding prizes for the Christmas raffle no later than October Year 4 committee members to organise raffle tickets, wrap prizes and count money collected 	Year 4 committee members to organise
SCHOOL FETE Suggestion was made to do school fete, however it causes too much liability, a range of insurances will need to be sourced, and a fete committee would need to be established.	AH to advise final decision
SPORTING FEES <ul style="list-style-type: none"> Investigate school sporting fees, confirm why Holy Spirit are required to pay for sporting fees when other Catholic schools in the area are not required to do so. AH advised that Julianne explained last year Holy Spirit opted to charge for sporting fees individually rather than including a sporting levy in the school fees, however AH advised she will discuss this again with Allan and Scott 	AH to discuss with Allan and Scott and report back to committee
STUDENT TRANSPORT TO GALA DAYS Option for assistance with student transport to gala days to be reinstated on permission notes	AH to advise office
RUGBY & SOCCER TEAMS <ul style="list-style-type: none"> There were not enough interest from the survey's returned from stage 1 & 2 to form a rugby and soccer team for 2016. Committee members advised they could easily form a rugby team as there is enough students interested in this, and there is also a dad who has volunteered to coach and train the team, given the above the committee has asked AH to reconsider the decision and allow a rugby team to be formed. AH explained there is no funding available to have a teacher attend the games, and the guidelines provided by the DOC? stipulate that the student must be a particular build to it be deemed safe for them to participate. Parent suggested to send another note out in May, a couple of months before the gala 	AH to advise of a final decision

day as they feel they would gain more interest and be able to form a team with a shorter lead time	
GALA DAY AGE GROUP Will Julianne consider opening up all gala days to any 8 year olds in year 2, instead of only allowing participation from year 3 and up	AH to advise
PHONES AT SCHOOL <ul style="list-style-type: none"> Parents are urging to have phones with internet access banned at schools, as students were uploading photos of themselves on instagram during school time. AH explained the school policy permits students to bring in their phones to school, however they are required to hand the phone into the office when they arrive in the morning and collect it on the way home. 	AH will look into this
LIBRARY <ul style="list-style-type: none"> GG was enquiring if any funding is provided to help create an inviting library environment. AH confirmed that there isn't, however library will be decorated with students art work throughout the year. GG provided a magazine to Mrs Alexander with great content for students to be able to order and read Mrs Alexander is looking at how we can make this available to students at Holy Spirit 	GG to follow up with Mrs Alexander
YR 6 SPORTS SHIRTS Confirm delivery of year 6 sports shirts. Were ordered in November 2015.	AH to follow up
GRASS DAYS Tuesday Recess – Stage 2 Lunch – Stage 3 Wednesday Recess – Stage 3 Lunch – ES1 / Stage 1	

<p>Thursday Recess – Stage 2 Lunch – Stage 3</p> <p>Friday Recess – ES1 / Stage 1 Lunch – Stage 2</p>	
<p>COMPUTER USE IN LIBRARY</p> <p>Monday – ES1 / Stage 1 Tuesday – Stage 2 Wednesday – Stage 3</p>	